



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

BEN WEHMEIER
County Administrator

MICHAEL LUCKEY
Assistant to the County
Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM



TO: Editors
FROM: Ben Wehmeier, County Administrator
DATE: June 19, 2024
SUBJECT: JEFFERSON COUNTY Meetings – Week of June 24, 2024

| | | | |
|--|--|------------|--|
| Monday June 24, 2024 | Planning and Zoning Committee | 8:30 a.m. | Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson |
| Tuesday June 25, 2024 | Highway Committee | 7:30 a.m. | Videoconference OR Highway Committee Room 1425 Wisconsin Dr, Jefferson |
| Wednesday June 26, 2024 | Executive Committee | 8:30 a.m. | Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson |
| Thursday June 27, 2024 | Economic Development Consortium & THRIVE ED Board | 8:30 a.m. | Videoconference OR UW Extension 864 Collins Rd, Rm 8, Jefferson |
| | Parks Committee | 10:30 a.m. | Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson |
| | Brew With a View | 5:00 p.m. | Korth Park W8390 Korth Ln, Lake Mills |
| | Fair Advisory Board | 7:00 p.m. | Videoconference |
| Friday June 28, 2024 | Law Enforcement and Emergency Management Committee | 8:30 a.m. | Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson |
| Saturday June 29, 2024 | Lower Spring Lake Protection & Rehabilitation District | 10:00 a.m. | Village Hall 100 Taft St, Palmyra |
| Sunday June 30, 2024 | No scheduled county meetings | | |

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Cassie Richardson

SUBJECT: Planning and Zoning Committee Decision Meeting
DATE: Monday, June 24, 2024
TIME: 8:30 a.m.
PLACE: Room C1021, County Courthouse, Jefferson WI

YOU MAY ATTEND VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS:

Register in advance for this meeting:

https://zoom.us/meeting/register/tJEkf--hpj4pHd2y7-u8i9MUTAbnqMB_1Qxy

Meeting ID: 959 8698 5379

Passcode: Zoning

After registering, you will receive a confirmation email containing information about joining the meeting

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of meeting minutes from May 28, June 14, and June 20
7. Communications
8. May Monthly Financial Report for Register of Deeds
9. June Monthly Financial Report for Land Information Office
10. June Monthly Financial Report for Zoning
11. Discussion on Solar Energy Facilities
 - a. Crawfish River Solar
 - b. Badger State River
 - c. Sinnissippi Solar
 - d. Hackbarth Solar
12. Discussion on WE Energies Liquified Natural Gas (LNG) Facility in the Town of Ixonia
13. Discussion and Possible Action on a lot line/zone adjustment at N2856 County Road D, PIN 010-0615-3522-003 in the Town of Hebron
14. Discussion and Possible Action on amending Conditional Use Permit CU2087-23 for Benjamin and Maureen Lawrenz to allow a bathroom in the detached garage at N9646 Pleasant Heights Circle, PIN 032-0815-0212-023 in the Town of Watertown
15. Discussion and Possible Action on Petitions Presented in Public Hearing on June 20, 2024:

R4542A-24 – Richard & Kimberly Heine: Reapplication of an expired approval to create a 2-acre residential building site on the corner of **Bakertown Road and N Helenville Road** in the Town of Farmington, parcel 008-0715-3522-000. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4543A-24 – Jacqueline Christensen: Rezone to create a 1.136-acre residential lot along **Hustisford Road**, Town of Ixonia, from parcel 012-0816-1942-000. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

CU2127-24 – Amy Bavuso: Conditional use to allow up to 5 dogs as household pets in an R-1 at **W1301 Marietta Avenue**, Town of Ixonia, on parcel 012-0816-2242-007. This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

CU2128-24 – Steve & Dawn Sleaver: Conditional use to allow for an extensive onsite storage structure 2860 sq. ft. with height of 22 ft. 10 inches in R-2 at **N3555 County Road N**, Town of Jefferson, on parcel 014-0614-2313-001. This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

CU2129-24 – Jason & Kathy Forest: Conditional use to allow an extensive residential on-site storage addition of 588 sq. ft on to an existing 560 sq. ft. garage for a total of 1148 sq. ft. with a height of 19 ft. at **N6286 Korth Highlands** on parcel 018-0713-1542-002 Town of Lake Mills. This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

16. Planning and Development Department Update
17. Possible Future Agenda Items
18. Discussion on Upcoming Meeting Dates:
 - July 12, 8:00 a.m. – Site Inspections leaving from Courthouse Room C1049
 - July 18, 7:00 p.m. – Public Hearing, 8:30 a.m. – Public Hearing in Courthouse Room C2063
 - July 29, 8:30 a.m. – Decision Meeting in Courthouse Room C1021
 - August 9, 8:00 a.m. – Site Inspections leaving from Courthouse Room C1049
 - August 15, 7:00 p.m. – Public Hearing in Courthouse Room C2063
 - August 26, 8:30 a.m. – Decision Meeting in Courthouse Room C1021
19. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room C1040 at 311 S Center Ave between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.



Jefferson County Highway Committee Meeting

Tuesday, June 25, 2024
7:30 A.M.

Committee Room
1425 Wisconsin Drive
Jefferson, Wisconsin 53549

Join Zoom Meeting
<https://us06web.zoom.us/j/85375309135?pwd=50Fd4OMmq7BBtMfAacHuNQJLaRbgWH.1>
Meeting ID: 853 7530 9135
Passcode: 603666

Dial by your location
+1 312 626 6799 US (Chicago)

Committee Members: George Jaeckel - Chair, Curtis Backlund, Bruce Degner,
David Drayna, Roger Lindl
Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from May 28, 2024 Highway Committee meeting
7. Communications
8. Old Business
 - a. Review ATV/UTV Ordinance for updates and revisions
9. New Business
 - a. Discuss monthly financial account summary
10. Highway Operations Report
11. Review and approve vouchers
12. Set next meeting date (July 30, 2024 at 7:30am)
13. Adjourn

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

AGENDA

Executive Committee Meeting

Videoconference OR

Jefferson County Courthouse
311 S. Center Avenue, Room C2003
Jefferson, WI 53549

Wednesday, June 26, 2024

8:30 a.m.

Executive Committee

Walt Christensen, Steve Nass, Blane Poulson, Brandon White, Michael Wineke

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of June 12, 2024 County Board meeting minutes
7. Approval of April 24, 2024 Executive Committee minutes
8. Discussion and Possible Action on Support for Funding the Wisconsin Purchase of Agricultural Easement (PACE) Program
9. Discussion and possible action on Resolution- Authorizing Jefferson County to Enter into the Settlement Agreement with The Kroger Co., and Agreeing to the Terms of Addendum Two to the MOU Allocating Settlement Proceeds
10. Financial Reports
 - a. Administration
 - b. Clerk of Courts
 - c. Corporation Counsel
 - d. County Board
 - e. County Clerk
11. County Administrator's monthly report
12. Assistant to the County Administrator's monthly report
13. Discussion and possible action on tentative future meeting schedule and agenda items
The next scheduled meeting date: July 31, 2024 at 8:30 a.m.
14. Adjourn

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

JEFFERSON COUNTY ECONOMIC DEVELOPMENT CONSORTIUM (JCEDC) & THRIVE ED BOARD AGENDA

Thursday, June 27, 2024

8:00 a.m. - Continental Breakfast / Networking

8:30 a.m. - Meeting

UW Extension/Workforce Development, 864 Collins Road, Room 8, Jefferson, WI 53549

AND VIA Zoom

Zoom Link: <https://us06web.zoom.us/j/86431259008?pwd=U2FveTM4TTUyTDF1dzJUcGp2SGpZZz09>

Meeting ID: 864 3125 9008

Passcode: 417932

Dial by your location: 1-309-205-3325

Board Members – Jefferson County Economic Development Consortium (JCEDC)

Rebecca Houseman - City of Fort Atkinson, Drake Daily– City of Lake Mills, Timothy Freitag – City of Jefferson, Everett Butzine– City of Waterloo, Emily McFarland – City of Watertown, John Weidl– City of Whitewater, Kevin Mehringer – Village of Cambridge, Kyle Ellefson - Village of Johnson Creek, Kathy Weiss – Village of Palmyra, County Supervisor Bruce Degner, County Supervisor Amanda Truax, County Supervisor Karl Zarling

Board Members – ThriveED

David Schroeder, Brian Knox, Casey Malesevich, Tom Dehnert, Scott Lausten, Don Lunak, Sr., Matt Mauthe, Andy Nelson, Kevin Paynter, Nate Salas, Stewart Wangard, Rebecca Houseman, Everett Butzine, Paul Ambrose, Tina Crave, Kellie Karpinski, Richard Keddington, Shawna Marquardt, James Nelson, Ben Wehmeier

- I. Call To Order
- II. Roll (Establish a quorum)
- III. Certificate of Compliance with Open Meeting Laws
- IV. Approval of Agenda – June 27, 2024
- V. Approval of JCEDC/ThriveED Minutes – April 25, 2024
- VI. Public Comment – Members of the public who wish to address the board on specific agenda items must register their request at this time.
- VII. Discussion Regarding Proposed Update to Bylaws
 - a. Include dba for LLDF (Section 1.1)
 - b. Director-Level Investors (Article IV: 3)
 - c. Election and Terms (Section 5.2)
- VIII. Discussion Regarding Updating Strategic Plan
- IX. Election of Officers for JCEDC
- X. JCEDC/ThriveED Reports
 - a. Discussion and Approval of Finance Reports for JCEDC
 - b. Discussion and Approval of Finance Reports for ThriveED
 - c. Update: ThriveED Website
 - d. Board
 - i. Update: Finance Committee
 - ii. Update: Housing Committee
 - e. Staffing Update
 - i. Update: Financial Partnership Manager
 - f. Thriving Business
 - i. Presentation: Opportunity Pipeline
 - ii. Update: Contract with Michael Best Strategies LLC
 1. Follow-up re: Utilities discussion from April Meeting
 - iii. Update: Proposal from Karl James & Company PR + Marketing
 - g. Diverse Housing
 - i. Report: Jefferson County Housing Counseling

1. Prepurchase
2. Rehab
- ii. Report: Watertown Housing Grant Program
- iii. Report: Habitat for Humanity
- iv. Report: Live Local Development Fund (LLDF)
 1. Update: Investors
 2. Update: Applications
- h. Activated Workforce
 - i. Update: Jefferson County SHRM: EMPLOYER: “How-to-Hire” International Workers Conference August 6th
- i. Trust & Partnerships
 - i. Report: Recent Presentations
 1. South Central Workforce Development Board
 2. Every Child Thrives Transformation Council
 - ii. Report: Upcoming Presentations
 1. Edgerton Chamber of Commerce
 - iii. Report: Celebrations
 1. Habitat for Humanity – Women Build Volunteer Group
 2. Kikkoman Groundbreaking
 3. Habitat for Humanity Gala
 4. Aztalan Bio Open House
 5. Biz Times Media
 - iv. Community Discussion
 1. JCEDC board members are encouraged to share a brief update about their community, initiatives and/or challenges
 - v. Thrive Board Discussion
 1. Thrive board members are encouraged to share a brief update about their company, initiatives and/or challenges
- j. General Updates
 - i. Upcoming Events
 1. July 25, 2024 – 8:30 am-9:30 am – Education Session – State of Jefferson County – Ben Wehmeier
 2. August 7, 2024 – 4:00 – 5:30 pm – Conversations with ThriveED, Whitewater Innovation Center
 3. August 22, 2024 – 8:30 – 10:00 am – JCEDC/ThriveED Board of Directors Meeting
 4. September 26, 2024 – 8:30 am – JCEDC/ThriveED Executive Committee Meeting
 5. October 10, 2024 – 8:30 am - ThriveED Annual Meeting – Michelle Comerford, Project Director for Biggins Lacy Shapiro & Co; Site Selector for Kikkoman project
 6. April 30 – May 1, 2025 – Wisconsin Rural Partners Annual Summit – Fort Atkinson

XI. Adjournment

Our Vision Statement is: JCEDC / ThriveED will lead change necessary to support economic growth in Greater Jefferson County that results in healthy, thriving, and growing communities.

Our Mission Statement is: JCEDC / ThriveED will engage the public and private sectors in actions focused on attracting and supporting business growth that benefits the residents and communities in the Greater Jefferson County area.

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Parks Committee Agenda
Jefferson County

Date: Thursday June 27, 2024

Time: 10:30 a.m.

Room: Courthouse C1021

Committee Members: Joan Callan, Walt Christensen, Anthony Gulig, Cassie Richardson, Meg Turville-Heitz

Videoconference OR

Jefferson County Courthouse Room C1021

311 South Center Ave.

Jefferson, WI 53549

Join Zoom Meeting

<https://us06web.zoom.us/j/85374488469?pwd=QpxOjoSW7Jy97wqOMjfaqcX6fgEtYR.1>

Meeting ID: 853 7448 8469

Dial by your location

Passcode: 369458

+1 312 626 6799 US (Chicago)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Parks Committee Minutes for May 23rd, 2024
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on County Parks Shop parking and access re-configuration
9. Discussion on WE Energies License Addendum #4 Culvert
10. Update and Discussion on Interurban Trail Project
11. Update and Discussion on Flood Mitigation Property Violations
12. Field Staff Project Updates
13. Admin Staff Project Updates
14. Discussion on Parks 2024 Budget
15. Discussion on Agenda Items for the Next Meeting
16. Next Scheduled Meetings per the 2024 Proposed Meeting Schedule (4th Thursday, Monthly)
 - July 25, 2024
 - August 22, 2024
 - September 26, 2024
17. Adjourn

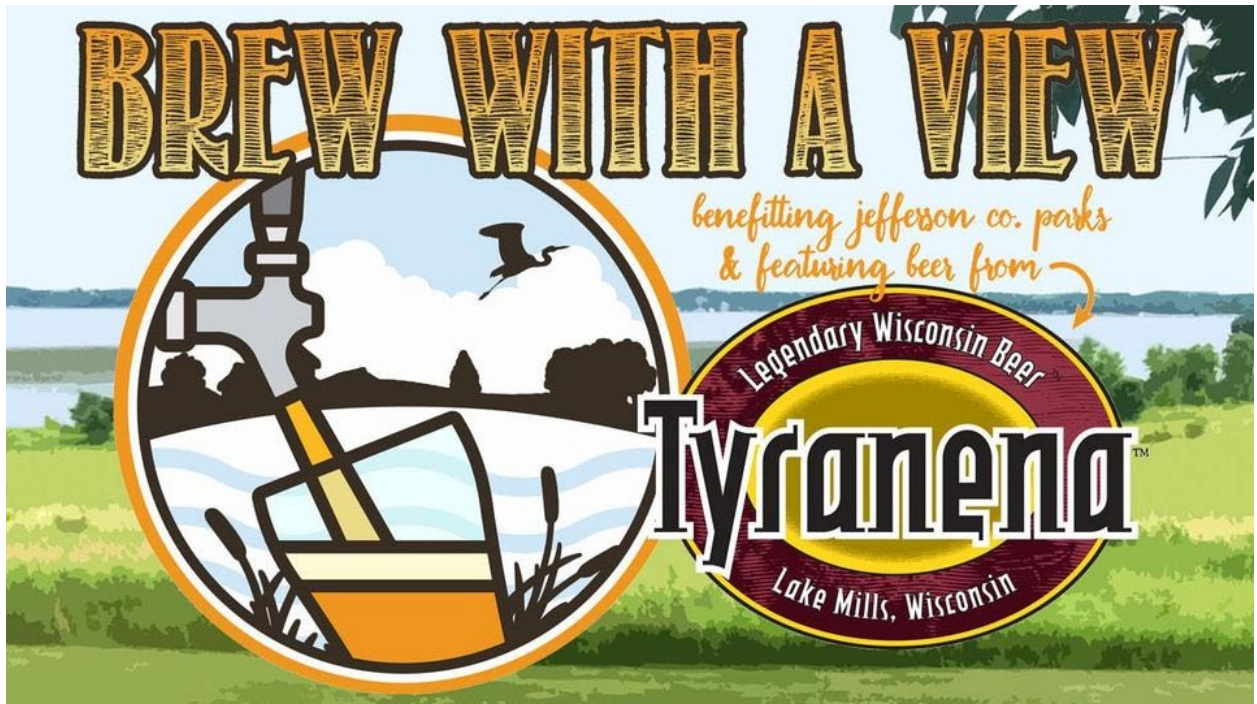
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THURSDAY, JUNE 27, 2024 AT 5 PM CDT – 8 PM CDT

Brew With A View

Korth County Park
W8390 KORTH LANE
LAKE MILLS, WI 53551



A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

No business will be conducted.

Fair Advisory Board

AGENDA

Videoconference ONLY

Thursday, June 27, 2024
7:00 p.m.

Fair Advisory Board Members

Kylene Anderson, Lindsay Baneck, Joy Brattlie, Jeremy Chwala, Kevin Doherty, Robert Ganzow, Brad Gefvert, LaVern Georgson, Angie Greving, Jessica Hansen, Ryan Isaacsen, Tom Kohls, Leah Mindemann, Hope Oostdik, Carie Pellmann, Heather Reu, Jim Schroeder, Gary Skalitzky, Kim Turner

1. Call to Order
2. Roll Call
3. Certification of compliance to Open Meetings
4. Public Comment
5. Preparation for 2024 County Fair
6. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

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LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

AGENDA

Jefferson County Courthouse
311 S. Center Ave, C2003, Jefferson
June 28, 2024 @ 8:30 a.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/89841482201?pwd=288Vq3uMCDT7la5aDAjWqjDgCaP6yk.1>

Meeting ID: 898 4148 2201

Passcode: Law

Dial by your location: +1 312 626 6799 US (Chicago)

DWAYNE MORRIS; DAVID DRAYNA; BRANDON WHITE; MARY ROBERTS; KARL ZARLING

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Introduction of Policy Oversight Department Heads (Medical Examiner)
5. Approval of the agenda
6. Public comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
7. Approval of the May 24, 2024 meeting minutes
8. Communications
9. Grants – Update of ongoing or new grants
10. Report from the Sheriff
11. Update on Communications Project
12. Update on Evidence Storage at the Sheriff's Office
13. Review monthly bills and financial items (February, March, & April) and Report on the budget
14. Review monthly jail and patrol activity reports
15. Discussion and possible action on approving jail assessment fund purchases
16. Discussion on potential items for the July 26, 2024 (Emergency Management) meeting agenda
17. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

LOWER SPRING LAKE PROTECTION & REHABILITATION DISTRICT

3rd Quarterly Meeting

**Village Hall
100 W. Taft Street
Palmyra, WI**

June 29, 2024 10:00 A.M.

Board Members: Carol Dixon, Chairperson; Jody Deichl, Secretary; Debby Bartolerio, Treasurer; Kathy Weiss, Village of Palmyra Representative, John Kannard, County Board Representative

- Call to order (Carol)
- Reading of Minutes for April 6, 2024 (Jody)
- Treasurer's Report (Debby)
- Chemical Treatment Report (Kristi)
- Weed Harvesting Update (Joe)
- Goose Depredation Report (Ed)
- '24-'25 Winter Drawdown Update (Dave, Debby & Carol)
- Appointment of Nominating Committee for Secretary
- Open Forum
- Next Meeting Date - August 17, 10am
- Adjournment